

Memorandum

**TO: Envision San Jose 2040
Task Force**

FROM: Stan Ketchum

**SUBJECT: NOVEMBER 24, 2008
TASK FORCE MEETING**

DATE: November 19, 2008

This memo provides information to assist you in preparing for the November 24, 2008 Envision San Jose 2040 Task Force meeting. This meeting will continue Task Force discussions preparatory to the development of land use/transportation scenarios. The comprehensive discussion on transportation in October will be followed this month with Task Force discussion and breakout exercises addressing the characteristics and location of the building blocks that will create the backbone of the Envision San Jose 2040 land use/transportation plan. As discussed in the attached document for Agenda Item 4, these building blocks are proposed to be Hubs, Neighborhood Villages and connecting Corridors. This work will be used by staff in the development of the initial scenario alternatives for Task Force discussion early next year.

Agenda Item 4 – Discussion on Characteristics of the Backbone Elements of the Envision San Jose 2040 Land Use/Transportation Scenarios

Staff will make a presentation and lead a discussion on the characteristics of the key building blocks for the land use/transportation plan, Hubs, Neighborhood Villages and connecting Corridors. The concept of Hubs, Villages and Corridors is not new and is identified throughout planning literature as well as documents from other cities and agencies, including the VTA and MTC. *To prepare for this discussion, please read the document in your packet entitled, “Definitions of Hubs, Neighborhood Villages, and Corridors – Draft.”*

In addition to the *Definitions* document, the Task Force should review the following materials for preparation for this meeting:

1. Excerpts from the VTA document “A Manual of Best Practices for Integrating Transportation and Land Use”. This document includes the map entitled VTA Cores, Corridors and Station Areas requested by the Task Force. Hard copies of the map will be distributed at the meeting.
2. Excerpts from the San Diego General Plan Strategic Framework describing their “City of Villages” concept.

Links to the above information are included in your “E-packet”.

Agenda Item 5 – Task Force and Public Breakout Discussion Groups – Identification of Hubs, Neighborhood Villages and Corridors.

The Task Force and the public will engage in breakout discussions to:

- Identify San Jose's existing Hubs, Villages and Corridors
- Identify potential opportunities for new Hubs, Villages and Corridors, using background information on parks and trails, schools, transit facilities, and existing commercial and employment areas

At the conclusion of this exercise, each discussion group will report back their findings and recommendations to the whole Task Force and the public.

Agenda Item 8 – Announcements

Please hold Saturday, February 7, 2009 for a possible day time Task Force workshop to develop Land Use/Transportation Scenarios. We will confirm this date next month.

Correspondence

The following correspondence has been received and is included in your packet:

1. Letter to Joseph Horwedel, Director of Planning, Building and Code Enforcement from Councilmember Nancy Pyle regarding the South Almaden Valley Urban Reserve
2. Letter from Jim McDonald, President and CEO of O.C. McDonald Co., Inc. regarding his company's property at 1150 W. San Carlos Street.
3. Letter from Lowell Grattan expressing concerns with the direction of the Task Force.

If you have any questions, please contact either me or Michael Brilliot (Senior Planner). I can be reached by phone at (408) 535-7876 or by email at: stan.ketchum@sanjoseca.gov. Michael can be reached at (408) 535-7831 or at: michael.brilliot@sanjoseca.gov.

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